

# Privacy Notice for Contractors, Consultants & Other External Partners Merck Sharp and Dohme IDEA Middle East

FACTS	<p>This Notice provides a comprehensive overview of the practices of Merck Sharp &amp; Dohme IDEA Middle East and its affiliates (“MSD”, “Company” or “we”) with respect to the collection, use and disclosure of personal information about certain external partners, outsourced providers and contractors, consultants and other individuals who are granted routine access to MSD facilities or systems</p> <p>This Notice is not intended to replace other notices or consent requests provided by MSD to external partners, outsourced providers and contractors and consultants from time to time, including in relation to specific programs. Such other notices and consent requests should be read in conjunction with this Notice.</p>
Our Approach	<p>Our approach to privacy begins with our values. Consistent with our tradition of upholding high ethical standards across our business practices, we have demonstrated our commitment to privacy by establishing a global privacy program to support compliance with applicable privacy laws and standards for protecting personal information around the world.</p>
Why?	<p>We collect, receive, use and share identifiable information ("personal information") about external partners, outsourced providers, contractors, consultants and other individuals who are granted routine access to MSD facilities or systems in accordance with and as permitted by applicable laws, our <a href="#">Global Cross Border Privacy Rules Policy</a>, and, where applicable, as authorized by applicable government authorities, in connection with our everyday business operations, including for the purposes of:</p> <ul style="list-style-type: none"> <li>• authorizing, granting, administering, monitoring, and terminating access to or use of MSD systems, facilities, records, property, and infrastructure)</li> <li>• budget planning and administration</li> <li>• invoice processing and payment-related purposes</li> <li>• training and certification</li> <li>• background checks</li> <li>• performance evaluation</li> <li>• problem resolution, internal investigations, auditing, compliance, risk management and security purposes</li> <li>• project management</li> <li>• conflict of interest reporting</li> <li>• company communications</li> <li>• on-site injury and illness evaluation and reporting, only for those who access our facilities</li> <li>• monitoring and surveillance for industrial hygiene, public health and safety</li> <li>• legal proceedings and government investigations, including preservation of relevant data</li> <li>• as required or expressly authorized by laws or regulations applicable to our business globally or by government agencies that oversee our business globally</li> </ul> <p>Depending on the location in which you live, local laws may require that you provide specific consent for the collection, use and disclosure of personal information for some of these purposes. Where required, you may be asked to provide your consent by appropriate and permitted means.</p>

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<h3 style="margin: 0;">What?</h3>	<p>The types of personal information we collect (directly from you or from public or third-party information sources), use and share depends on the nature of your relationship with MSD and the requirements of applicable laws. Examples of this information may include, among other things:</p> <ul style="list-style-type: none"> <li>• contact information (e.g., name, home and business addresses, telephone, fax and pager numbers, e-mail addresses)</li> <li>• personal information (e.g., date of birth, day or year of birth, citizenship, preferred language)</li> <li>• organizational and institutional affiliations</li> <li>• professional credentials</li> <li>• roles or positions held with governmental bodies or hospital or payor organizations</li> <li>• programs and activities in which you participated</li> <li>• agreements you enter into with MSD</li> <li>• payment-related information, including social security number or tax identification number and bank account number</li> <li>• your communications preferences</li> <li>• education and training</li> <li>• industrial hygiene exposure assessment and monitoring information (e.g., noise dosimetry results)</li> <li>• computer or facilities access and authentication information (e.g., identification codes, passwords)</li> <li>• photographs and other visual images of you</li> </ul> <p>The examples provided are not all-inclusive. We also may collect similar or related information.</p>
<h3 style="margin: 0;">How?</h3>	<p>In the table below, we list the reasons that MSD typically may share personal information about external partners, outsourced providers, consultants, contractors and others who are granted routine access to MSD facilities or systems with third parties, the reasons that we may share this information, and whether you can limit this sharing. We implement reasonable and appropriate security measures to protect personal information in accordance with its sensitivity from loss, misuse and unauthorized access, disclosure, alteration or destruction.</p> <p>In addition, where we share your personal information with a third party in another jurisdiction, we ensure that the laws of the jurisdiction in which the third party is established provides an adequate level of protection for personal information; or we otherwise seek to implement appropriate measures to ensure that your personal information receives an adequate level of protection (e.g., we may put in place a contract with the third party that obliges them to provide the same level of protection as MSD is obliged to provide). Where the jurisdiction in which the third party is established does not provide an adequate level of protection and we are not able to implement measures to ensure your personal information receives an adequate level of protection, we will only transfer your personal information to the third party where we have obtained your consent or another derogation applies.</p>

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Reasons personal information about you could be shared	Do we share?	Can you limit this sharing?
Reporting to government authorities	Yes, for example, to report safety information about our products.	No
To parties in relevant legal proceedings and otherwise to the extent required or explicitly authorized by applicable law	Yes	No, except where required by local law.
In the event that for business reasons we decide to divest part or all of our business through sale, merger or acquisition, to actual or prospective purchasers	Yes, based on written agreements that personal information will be protected appropriately in these circumstances.	Generally, no, except where local law permits you to opt-out or requires your express consent.
With companies globally that provide services on our behalf and in accordance with our instructions (for example, to deliver specific information you have requested)	Yes, if the business operation is supported by another company.  As a global company, we may work with companies around the world to provide services for or on our behalf, and we will require those companies to protect personal information in accordance with applicable laws, rules and regulations and MSD's privacy policies.	Generally, no. We have instituted policy, contractual and administrative mechanisms requiring protection of personal information by other companies that process personal information on our behalf globally. However, where local law provides a right for you to limit this sharing, we will comply with such requirements.  In circumstances where our business operations are supported by other companies, such as a company that we contract with to mail the materials you request, you will not be able to limit this sharing and still receive the service.
To affiliates* within the Merck & Co., Inc. (Rahway, NJ, USA) family of companies globally for everyday business purposes as described in this Notice  *Affiliates are companies related by common ownership or control.  Outside of the United States and Canada, affiliates of Merck & Co., Inc.(Rahway, NJ, USA) generally operate under the names "MSD" or "Merck Sharp & Dohme"	Yes, as a global company, we generally share personal information across our offices globally for the purposes described in this Notice, however, only those individuals with a legitimate business need to access personal information for these purposes are granted such access. For example, personal information about you will be available to those with whom you are working, who may be located in another country.  Where we share your information among MSD affiliates we will do so in accordance with our Global Privacy Statement, Global Cross Border Privacy Policy, and our Binding Corporate Rules	Generally, no. We have instituted policy, contractual and administrative mechanisms requiring protection of personal information across our business globally. However, where local law provides a right for you to limit this sharing, we will comply with such requirements.  You may request that we not transfer personal information outside of your country, however, in most cases this will substantially limit the services we can provide to you. Where our computer servers, databases or processes are located in another country, in most cases we will be unable to fulfill such a request and still provide the service to you.

Effective Date: 17th January 2025

Merck Sharp and Dohme IDEA Middle East reserves the right to modify, add or remove portions of this privacy statement at any time. If we decide to change this notice, we will post the updated notice on our web site at <https://www.msdprivacy.com/>.

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	(which have been approved in the European Union). A copy of our Global Privacy Statement and Global Cross Border Privacy Policy can be found by visiting the following site: <a href="http://www.msdpriacy.com">www.msdpriacy.com</a>	
To companies we collaborate with: to use for their own products and services	In rare cases, companies with whom we collaborate, but who are not acting on our behalf, may request that we share personal information so that they can provide information about their own products and services to you. In such a case we would only share information about you if you provide your express (opt-in) permission for this sharing.	Yes
To other companies we collaborate with solely for activities related to products or services jointly offered or developed by us and that company	Yes, subject to written agreements between us and those companies, which require those companies to protect confidential information provided to them by us	Yes, where permitted by law. If you request to opt-out of this sharing, however, you will not be able to work on co-development projects that we undertake with such companies.

<h3>Contact Us</h3>	<p><u>General Communications:</u></p> <p>If you have questions regarding this Notice or the personal information MSD collects, uses, and shares about you, or if you would like to change your communications preferences (such as to opt- out of receiving e-mail or direct marketing communications), please contact us using the contact details below.</p> <p>Data Controller: Merck Sharp and Dohme IDEA Middle East</p> <p>Address: 5th floor, 6 Falak Building, Al Sufouh Second, PO Box 2096, Dubai, UAE</p> <p>Or email us at: <a href="mailto:msdgulfprivacy@msd.com">msdgulfprivacy@msd.com</a></p> <p>To make a request to exercise any right you have in relation to your personal information, please contact us by:</p> <ul style="list-style-type: none"> <li>• <a href="#">Completing this online form</a> (preferred method); or</li> <li>• by Calling us at +97144269100 or</li> <li>• by emailing us at <a href="mailto:msdgulfprivacy@msd.com">msdgulfprivacy@msd.com</a></li> </ul>
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